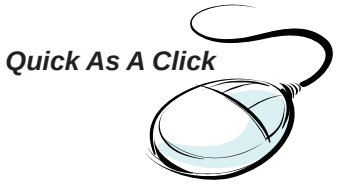
TO BE SURE YOUR PAYMENT IS APPLIED CORRECTLY, FOLLOW THESE INSTRUCTIONS:



You can pay your tax online using our web payment program. Log on to our website at **www.tax.virginia.gov** for additional information.

- If you filed a 2009 Form 760, Form 760PY or Form 763 and owe tax, but did not send in your payment with the return, use this form to send in your payment on or before the due date.
- This form can be used to make a payment for taxable year 2009 electronic or paper returns.
- Please do not send a paper copy of your return with your payment. If a paper copy of the return is sent, the payment will not be properly posted to the account.

Complete the Payment Coupon by including the following information:

- Your Social Security Number and Spouse's Social Security Number (if filing a joint return). This must match the information on your return.
- Your name and spouse's name (if filing a joint return), address, and phone number.
- Check the box if you are a qualifying farmer, fisherman or merchant seaman. To avoid underpayment penalty, you must file Form 760 and pay the entire tax due by March 1, 2010.
- The amount of the enclosed payment.
- Make sure that your Social Security Number is written on the check. Mail your payment and the payment coupon below to :

Virginia Department of Taxation
P. O. Box 1478
Richmond, VA 23218-1478

- **Due Date:** Please note that if your full payment is not postmarked by May 1, 2010, you will be sent a bill for tax, penalty and interest. If you check the box for a qualifying farmer, fisherman or merchant seaman, you must make your payment by March 1, 2010, to avoid underpayment penalty. For additional information visit: **www.tax.virginia.gov** or call **(804) 367-8031**.

Detach Form 760-PMT here. Complete this form and mail it with your check to the address shown on the form.

Va. Dept. of Taxation 760PMT (REV 06/09)

Form 760-PMT 2009 Payment Coupon
(DOC ID 761) **Please do not staple**
To Be Used For Payments On Previously Filed 2009 Individual Income Tax Returns Only

Your Social Security Number

Spouse's Social Security Number

0000000000 7618888 109002

☐ Check if Farmer, Fisherman or Merchant Seaman - due date 3/1/2010

Name(s)		
Address		
City	State	ZIP
Daytime Phone Number		

Mail Payment To:
VA Department of Taxation
P.O. Box 1478
Richmond, VA 23218-1478

Make your check payable to the Virginia Department of Taxation

Amount of Payment .00